

# PROJECT COORDINATOR CERTIFICATE

**Program Number:** 61-102-4

Certificate

**Campus:** Beaver Dam, Fond du Lac, West Bend, Online

This program is **not** eligible for financial aid

Perfect your project management skills with the Project Coordinator Certificate at Moraine Park.

## About the Program

Many of today's jobs require skills to manage projects, both small and large. The Project Coordinator Certificate prepares students for entry-level positions that require project management skills, and introduces skill-sets for project management professionals.

## What You'll Learn

Graduates will apply the entire project management life-cycle to analyze problems and create solutions. Coursework aligns with The Project Management Institute's standards to prepare graduates for professional certification. All courses directly transfer to the Business Management (<https://catalog.morainepark.edu/programs/business-management-aas/>), Business Analyst (<https://catalog.morainepark.edu/programs/business-analyst/>), Leadership and Organizational Development (<https://catalog.morainepark.edu/programs/leadership-organizational-and-development/>), and Administrative Coordinator (<https://catalog.morainepark.edu/programs/administrative-coordinator/>) Associate Degrees.

## Transfer Opportunities

Earn credits at MPTC and transfer to a four-year college to earn your bachelor's degree.

Visit the Transfer to a Four-Year College (<https://www.morainepark.edu/academics/transfer-information/transfer-to-a-four-year-college/>) page for more information on credit transfer agreements between Moraine Park and four-year colleges, both public and private.

## Admission Process

Standard Admissions (<http://www.morainepark.edu/admissions/new-student/how-to-apply-for-admissions/>) steps details

## Credit for Prior Learning

Earn college credit outside the classroom through Moraine Park's Credit for Prior Learning (CPL) opportunities. Credit opportunities are available for:

- Previous college coursework from prior institutions
- Military training and experience
- Passing of MPTC or national exams
- Skills or knowledge developed on the job or through other life experiences

Visit MPTC's Credit for Prior Learning (<https://www.morainepark.edu/academics/transfer-information/credit-for-prior-learning/>) page for more information.

## Approximate Costs

### Tuition

#### Occupational

- \$146.20 per credit (resident)
- \$219.30 per credit (out-of-state resident)

#### Associate of Arts/Associate of Science

- \$188.90 per credit (resident)
- \$283.35 per credit (out-of-state resident)

Online students are not charged out-of-state fees.

### Student Fees

- \$4.50 minimum per course Material Fee
- \$12.50 per-credit Supplemental Fee for Undergraduate courses
- \$10 minimum per credit Online Course Fee (Fee suspended for 2023-2024)
- \$4.50 per term mandatory Student Accident Insurance Fee

Please refer to Tuition & Fee Information (<https://catalog.morainepark.edu/admissions-registration/tuition-fee-information/>) for additional enrollment fee information.

## Course Requirements

Course	Title	Credits
<b>Courses</b>		
101-184	Principles of Accounting	3
103-159	Computer Literacy - Microsoft Office	1
196-188	Project Management	3
196-189	Team Building and Problem Solving	3
Communication Course ( <a href="https://catalog.morainepark.edu/academic-programming/general-education/communications/">https://catalog.morainepark.edu/academic-programming/general-education/communications/</a> )		3
Mathematics Course ( <a href="https://catalog.morainepark.edu/academic-programming/general-education/mathematics/">https://catalog.morainepark.edu/academic-programming/general-education/mathematics/</a> )		3
<b>Credits</b>		<b>16</b>
<b>Total Credits</b>		<b>16</b>

## Pathways

- Business Management Associate Degree (<https://catalog.morainepark.edu/programs/business-management/>)
  - Business Logistics Coordinator Technical Diploma (<https://catalog.morainepark.edu/programs/business-logistics-coordinator/>)
    - Project Coordinator Certificate (p. 1)

Earn a certificate, technical diploma and associate degree along this pathway. Start with some courses for entry-level employment, and continue with additional courses for higher wages and job advancement.

## Career Opportunities

- Project Coordinator
- Facilities Supervisor
- Administrative Service Manager
- Facilities Coordinator