

EARLY CHILDHOOD ADMINISTRATIVE CREDENTIAL CERTIFICATE

Program Number: 97-307-1

Certificate

Campus: Online

This program is **not** eligible for financial aid

Earn necessary credentials in as little as a year to work as an administrator or director in an early childhood setting with the Early Childhood Administrator Credential certificate at MPTC.

About the Program

The Early Childhood Administrative Credential is designed for current or new directors, administrators and child care teachers in early childhood fields. This online early childhood credential offers flexibility for busy, working adults.

What You'll Learn

Keep working in the field while you earn your credential. The courses will help you to increase or refine your business skills in areas such as: staffing, developing budgets, laws and regulations, best practices and performance standards. Graduates of the program are prepared to assess community needs and lead facilities management.

Graduates of the certificate may apply to the Wisconsin Registry for the Wisconsin Professional Credential for Child Care Administrators.

Scholarships may be available for students who are employed in a licensed child care center or a licensed or certified family child care program. Applicants must have the support of their employer and possess a high school diploma or GED. Scholarships for the Early Childhood Administrative Credential Certificate are available through the Wisconsin Early Childhood Association T.E.A.C.H. program (<http://wisconsinearlychildhood.org/programs/t-e-a-c-h/>).

Transfer Opportunities

Earn credits at MPTC and transfer to a four-year college to earn your bachelor's degree.

Visit the Transfer to a Four-Year College (<https://www.morainepark.edu/academics/transfer-information/transfer-to-a-four-year-college/>) page for more information on credit transfer agreements between Moraine Park and four-year colleges, both public and private.

Additional Information

State Licensure Disclosure: Moraine Park's Early Childhood Administrative Credential Certificate prepares students to obtain the educational requirements for licensure to be employed/practice in the state of Wisconsin. No determination has been made if the curriculum matches the educational requirements for preparation, examinations, or licensure for other states. Visit the Accreditation (<http://www.morainepark.edu/about-mptc/accreditation/#accreditation>) page for more details about accreditation.

Admission Process

Standard Admissions (<http://www.morainepark.edu/admissions/new-student/how-to-apply-for-admissions/>) steps details

Credit for Prior Learning

Earn college credit outside the classroom through Moraine Park's Credit for Prior Learning (CPL) opportunities. Credit opportunities are available for:

- Previous college coursework from prior institutions
- Military training and experience
- Passing of MPTC or national exams
- Skills or knowledge developed on the job or through other life experiences

Visit MPTC's Credit for Prior Learning (<https://www.morainepark.edu/academics/transfer-information/credit-for-prior-learning/>) page for more information.

Approximate Costs

Tuition

Occupational

- \$146.20 per credit (resident)
- \$219.30 per credit (out-of-state resident)

Associate of Arts/Associate of Science

- \$188.90 per credit (resident)
- \$283.35 per credit (out-of-state resident)

Online students are not charged out-of-state fees.

Student Fees

- \$4.50 minimum per course Material Fee
- \$12.50 per-credit Supplemental Fee for Undergraduate courses
- \$10 minimum per credit Online Course Fee (Fee suspended for 2023-2024)
- \$4.50 per term mandatory Student Accident Insurance Fee

Please refer to Tuition & Fee Information (<https://catalog.morainepark.edu/admissions-registration/tuition-fee-information/>) for additional enrollment fee information.

Course Requirements

Course	Title	Credits
Semester 1		
307-181	ECE: Child Care Operations Management	3
307-182	ECE: Child Care Financial Management	3
307-204	ECE: Child Care Administration and Supervision	3
Credits		9
Semester 2		
307-184	ECE: Child Care External Environment	3
307-185	ECE: Child Care Best Practices	3
307-186	ECE: Child Care Administrator Capstone	3
Credits		9
Total Credits		18

Pathways

- Early Childhood Education Associate Degree (<https://catalog.morainepark.edu/programs/early-childhood-education/>)
 - Child Care Services Technical Diploma (<https://catalog.morainepark.edu/programs/child-care-services/>)
 - Early Childhood Administrative Credential Certificate (p. 1)
 - Early Childhood Preschool Credential Certificate (<https://catalog.morainepark.edu/programs/early-childhood-preschool-credential-certificate/>)
 - Infant/Toddler Credential Certificate (<https://catalog.morainepark.edu/programs/infant-toddler-credential-certificate/>)

Earn certificates, a technical diploma and associate degree along this pathway. Start with some courses for entry-level employment, and continue with additional courses for higher wages and job advancement.