

---

# MEDICAL TERMINOLOGY (501)

---

**501-101 - Medical Terminology**

Focuses on the component parts of medical terms: prefixes, suffixes and word roots. Students practice formation, analysis and reconstruction of terms. Emphasizes spelling, definition and pronunciation. Introduces operative, diagnostic, therapeutic and symptomatic terminology of all body systems, as well as systemic and surgical terminology. Credit for Prior Learning Available

3 Credit hours

54 Lecture hours

**501-104 - Contemporary Healthcare Practices**

Introduces customer service for students interested in working in various healthcare settings. Investigates healthcare systems, safety standards and the workforce. Examines professionalism, interpersonal and written communication skills, and confidentiality as they relate to customer service in healthcare.

2 Credit hours

36 Lecture hours

**501-107 - Digital Literacy for Healthcare**

The focus of this course is the use of technology in healthcare. Learners use common business software applications, including word processing, presentation, spreadsheet, and databases. Communication methods using technology are addressed. Learners gain experience with using the electronic health record (EHR). Healthcare EHR security issues, social media use, and digital healthcare resources are examined.

2 Credit hours

18 Lecture hours

36 Lab hours