

REGISTRATION

Register

Moraine Park Technical College maintains compliance with Wisconsin Administrative Code TCS 10. Registration is required for attendance in all courses offered at Moraine Park Technical College. Priority registration at Moraine Park Technical College is given to program students. Specific registration dates and times are designated for returning program students and new program students. All program students may continue to register after their priority date has passed. After completion of the program priority dates, registration is open to everyone. Deadlines and procedures for registration are published each semester.

Classes are filled on a first-come, first-served basis. All course prerequisites, co-requisites or program restrictions must be met or dean permission obtained. Students may not register for courses in which scheduled meeting times overlap in full or in part. Registration is not complete nor are students permitted to attend classes until all fees are paid. Any holds on the student's account may prevent registration.

Academic Semester and Registration Dates

The Academic Calendar identifies the academic semester start and end dates, as well as registration dates for the fall, spring and summer registration sessions. Registration priorities, news and other important details will be posted on myMPTC Student.

Ways to Register

- Online via myMPTC Student (<https://student.morainepark.edu/>)
- In person
- Phone
- Complete and submit the online registration form (<https://student.morainepark.edu/>)

Course Requirements and Pre-Requisites

Classes are filled on a first-come, first-served basis. All course prerequisites, co-requisites or program restrictions must be met or dean permission obtained.

Priority Registration

Priority registration is given to program students. Specific registration dates and times are designated for returning program students and new program students. All program students may continue to register after their priority date has passed. After completion of the program priority dates, registration is "open" to everyone. Classes are filled on a "first-come, first-served" basis. All course prerequisites, co-requisites or program restrictions must be met or Associate Dean permission attained.

Veteran Priority Registration

2013 Wisconsin Act 56 gives priority registration to veterans and service members attending Wisconsin technical colleges. Those eligible include veterans and service members who are currently active or have an honorable or general under honorable discharge and reside in Wisconsin.

In accordance with the law Moraine Park Technical College allows eligible veterans and service members (not including dependents) to register one (1) day prior to their standard designated registration date.

Priority registration does not waive any course or program requirements, such as prerequisites and program restrictions. Courses are available on a first-come, first-served basis.

Waiting Lists

If a class is filled, students may request to be placed on a class waiting list. The class waiting list is compiled on a first-come, first-served basis. If an opening should occur in the class, students on the class waiting list will be called sequentially. Students have 24 hours (1 business day) to respond. If a student does not respond within 24 hours, the next person on the waiting list will be called. If your contact information changes, please inform Student Services or submit a Student Record Change form available on myMPTC Student.

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Semester Designations

For the purpose of awarding financial aid, enrollment verification and degree conferment, any course that starts between the dates indicated below belongs to the semester designated

Semester Start Date End Date

Date	Event
June 1 – August 14	Summer Semester
August 15 – December 31	Fall Semester
January 1 – May 31	Spring Semester

Your Financial Responsibility

Learn about your financial responsibility (<https://catalog.morainepark.edu/admissions-registration/student-financial-responsibility/>) as a student.