

DEAN'S LIST

Procedure PR 716.04: Dean's List

MPTC will publish a Dean's List each semester. To qualify for the Dean's List distinction, students must meet all of the following requirements:

- Earn a minimum semester grade point average (GPA) of 3.5 **and**
- Be enrolled at least half-time (6 credits) in undergraduate-level courses **and**
- Cannot have a failing (F) or incomplete (I) grade in the semester **and**
- Must otherwise be in good academic standing.

In accordance with the Family Rights and Privacy Act of 1974, students who have elected to restrict the release of directory information are not presented in this list. Students may request to have the confidentiality indicator removed from their record by signing and submitting the Request to Withhold Directory Information form where it states "I wish to revoke my previous request to withhold directory information." Students may submit an email from their student email account (@student.morainepark.edu) requesting the removal of the confidentiality indicator. These requests can be submitted to MPTC Records email at records@morainepark.edu.

Process

The Dean's List is generated for each academic semester (summer, fall, spring) by the Registrar's Office upon completion of the end-of-term processing at the end of each academic semester.

Dean's List is only calculated once. Repeating a course, completing an incomplete course, grade changes, or other academic events do not result in recalculating a Dean's List for prior semesters, including the most-recent semester, once the official Dean's List is published.

The Dean's List will be published approximately 4 weeks after the end of the semester. Upon Dean's List calculation, the Registrar's Office will publish to Moraine Park's website and an announcement made on myMPTC Student. The Dean's List will be sent to Marketing for external publication to newspapers and announcements on social media.

An email notification will be sent to all students on the Dean's List.