

ACADEMIC STANDING

Procedure PR 716.05: Academic Standing

Students who have attempted six or more undergraduate level courses at MPTC will establish an academic standing status based on a combination of semester and cumulative GPA calculations.

- Students with a semester and cumulative GPA of 2.0 or higher are in **good standing**.
- Students who earn a semester GPA of less than 2.0 will be **placed on academic probation**. While in a probationary status students are allowed to enroll in 15 or fewer credits in a semester. Students who are on probation will return to good standing once their cumulative GPA is 2.0 or higher.
- Students who earn a semester GPA of at least 2.0 but have a cumulative GPA of less than 2.0 will have a status of **probation continued**.
- Students will be placed on **academic suspension** if they fail to earn a semester GPA of at least 2.0 while in a probationary status. Students on suspension must sit out one full semester (fall or spring).

Appeal of Academic Suspension

A student on academic suspension is eligible to file an appeal if they have extenuating circumstances that can be documented.

1. Students must submit the Academic Suspension Appeal Form (<https://dynamicforms.ngwebsolutions.com/casAuthentication.ashx?InstID=5f65ffa7-c2f2-4fc0-bcdb-59752c680ab8&targetURL=https%3a%2f%2fdynamicforms.ngwebsolutions.com%2fSubmit%2fStart%2fd857cbef-d2bf-4856-b9e7-5f22e1dc5478>) and upload the following:
 - a. **Letter of Appeal** describing the extenuating circumstances that affect the student's academic performance, steps taken to address/resolve the circumstances and a plan to improve academic success moving forward (including use of MPTC resources). Letter must be signed and dated. For assistance, contacting your college academic advisor is highly recommended.
 - b. **Supporting documentation** to evidence extenuating circumstances described in the letter of appeal. Documentation for extenuating circumstances is the same as referenced under **Appeal for Financial Aid Suspension**.
2. **The appeal will be reviewed** by the College appeals committee.
3. The student will be notified of the decision in writing.
4. **If an appeal is denied**, the student will remain academically suspended.
5. **If an appeal is granted**, the student will be placed in a continued probation status. Successful appeal of an academic suspension does not guarantee reinstatement of financial aid, if applicable.
6. **The appeals committee** decision is final.